## ANNUAL GENERAL MEETING AGENDA



## March 21st, 2022 6:30pm WoodLinks SS Administration Building

Chairperson:	
Welcome to members:	
Introduce any guests:	
Apologies:	
Confirmation of minute	es of the previous annual general meeting: See attachment 1
present.	vious Annual General Meeting held on 8/3/21, were read by those tes be accepted as a true and a correct record of the meeting.
Motioned:	Seconded:
Business arising out of	the minutes of the previous annual general meeting:
Receipt and adoption of	of the Association's audited annual financial statement: See attachment 2
Motioned:	Seconded:
Receipt and adoption of statements): See attac	of the Treasurer's report (to include all relevant subcommittees audited financial hment 3
Motioned:	Seconded:
Receipt and adoption of	of the President's annual report: <b>See attachment 4</b>
Motioned:	Seconded:
Receive applications fo	
See attached application	on forms totalling
ā	n. motion to consider all applications to renew existing membership
ŀ	<ul> <li>motion to accept applications to renew existing membership</li> </ul>
(	motion to consider all new applications for membership
(	d. motion to accept new applications for membership
Motioned:	Seconded:

Election of Officers/Executive Committe Chaired by:	e:
Executive Committee:  Call for nominations for the position Motioned:  Sec	on of President: conded:
Call for nominations for the position Motioned:	on of Vice President/s: conded:
Call for nominations for the position Motioned:	on of Secretary: conded:
Call for nominations for the position Motioned:	on of Treasurer: conded:
Motion to change bank signatories to th Motioned: Sec	e newly elected Officers: conded:
Welcome to the new Executive team an	d thank you to our chair.
Call for nominations for any other positi Chaired by:	ons as determined by the Association:
Call for nominations for the positioned:	tion of Fundraising Coordinator: conded:
Call for nominations for the positioned:	tion of Uniform Shop Convenor: conded:
•	tion of Social Media Co-ordinator: conded:
Call for nominations for the positioned: Sec	tion of Grant Manager: conded:
Ongoing subcommittees:	
	committee will continue to operate in the coming year.
	committee will operate in the coming year.
Appointment of the Association's Audito	or:
Motion to confirm Your Tax Mate to rem Motioned: Sec	nain the chosen auditor for the year. conded:
Adontion of the Student Protection Risk	Management Strategy: See attachment 5

Adoption of the Student Protection Risk Management Strategy: **See attachment 5** Motioned: Seconded:

Adoption of model constitution: See Attachment 6			
Motioned:	Seconded:		
General Busi	nesses/Motions on notice:		
1.	Motion to start a general spending card account in presidents name.		
Motioned:	Seconded:		
2.	Motion for all P&C members and volunteers to sign and follow Cash Handling Procedure –		
Versio	on 1 - 2021, created in accordance with P&C Qld guidelines, before they can be involved in		
activi	ties involving money. See Attachment 7		
Motioned:	Seconded:		
2			
3.	Importance of report submissions by due dates and introduction of report templates.		
NEXT MEETII	NG		
The next AGI	M of the Association will be March 2023		
Closure:			
	the meeting at		
Minutes end	orsed as true and correct//		
Drocidont			
President	<del></del>		
Secretary			
	<del></del>		